

# Daves Avenue Elementary

## Home & School Club Meeting

December 6th, 2012

Meeting Minutes

### I. Call to Order

Meeting called to order at 8:30 a.m. by Erica Mittelhauser.

#### Approval of November 5th, 2012 Minutes.

Motion to approve the minutes: Jill Hourani

Second: Alex Potts

Unanimous approval.

### II. Present

Jennifer Appleton	Alex Potts	Kristina Schmidt
Anne Cristofano	Kirsten Grado	Jill Hourani
Fanya Hull	Jeff Milde	Bianca Gruetter
Erica Mittelhauser	Kit Bragg	Cindy Fox
Claire Nipress	Barb Vais	Vanessa Mockler
Madeleine Korling	Becky Hanson	Kathy Granger
Dan Snyder	Leah Williams	Kit Bragg
Elizabeth Witherspoon	Kerri DiCicco	Shannon Drotar
Jana Morse	Dana Miller	Christine Zaner

### III. Executive Board Reports

#### President's Report.....by Erica Mittelhauser

Eighteen thousand dollars has been identified as surplus funds. Proposals have been received. Under \$1K, the H&SC Executive Board was able to readily approve the following:

- Scooters and other little vehicles for the kindergarteners.
- Otoscope for Maureen (school nurse)
- Set of Mission Books (4th grade targeted) for Amy Goldsmith

The proposals for items >\$1K is open for H&SC discussion and pre-approval. Hopefully, the costs estimates for the following will be available by January at which time it will be brought the H&SC for vote:

- Wall mounted projectors for each classroom

- A/V system in MPR
- QuickReads v.4 (\$2K)
- Refrigerator for staff lounge
- Paper cutter for staff workroom
- Display shelving units mounted on building end caps

In regards to the items that are not approved, there will be a teacher/staff “wish list” that will be published in the Wave soon – with the intention and hope that parents will step up and donate these items.

Dana Miller offered to pass along an employee discount of 40% off through Whirlpool. A motion was made by Dana Miller to approve the purchase of a new refrigerator for the staff and Kristina Schmidt seconded the motion. The staff will get a new refrigerator very soon.

#### **Vice President’s Report....by Jeff Milde**

The Chair and Event Coordinator Guideline has been emailed. This is a living document that will guide the room parents/chairs through the process. It is a living document that will change and evolve going forward. If you have an event coming up and need volunteers, start thinking about it now. Try to keep tasks smaller so that more people can volunteer and participate. Also, keep track and provide a debrief after the event.

#### **Treasurer’s Report....by Bianca Gruetter**

Doing great with donations and the “one and done.” We are farther ahead than last year at this time.

#### **Communications Director’s Report...by Jill Hourani**

Reminder to visit H&SC website for any and all school information  
Parliamentarian Report...by Jennifer Appleton

### **IV. Principal’s Report by Kit Bragg**

We need to support our kids on an emotional and social level – bullying, isolation. etc. do occur on our campus. Project Cornerstone has created a positive shift in this area however, more is still needed to continue this positive movement. We need to empower the students to make the right choices. On January 14th, the teachers and Mr. Bragg are identifying 20–25 students (3rd, 4th, 5th graders) to attend a 1/2 day workshop under the guidance of the director of Project Cornerstone. This workshop will help identify “hot spots” on campus and to help create student ambassadors to help eliminate these “hot spots.”

Marie Alcock (President of Learning Systems Associates) is working with our staff (K–5th) to translate the new Common Core Standards and to implement them into our current resources and curriculum. She will be coming back next year for 10 days to work individually with each of the grade levels.

## **v. Committee Reports**

### **Free2Me....by Jennifer Appleton**

eScrip raises approximately \$15K per year. Use the Amazon link on Qlubb or H&SC website for holiday shopping and Daves will received a percentage back.

### **Hospitality.....by Meredith Aston**

Staff Luncheon next Wednesday, December 12th. Please bring a side dishes, salad, drinks if you are available.

### **DISCO BINGO...by Kirsten Grado for Julie Conlisk**

DISCO BINGO was a success! Super fun night for all. Thank you to the Fisher volunteers who were extremely helpful. Thank you Julie for chairing!

### **LGEF....by Claire Nipress and JEFF Milde**

LGEF campaign is underway. A pledge today is just as good as a donation. Pink slips for teachers/staff go out in March 2013 and if LGEF doesn't have the funds before then, then the funds for certain staff and teachers may not be available and pink slips will be issued.

### **The Circus...by Erica Mittelhauser**

December meeting cancelled. Next meeting January 22rd. Encouraging "one and done" donors to make sure to RSVP in January so that we have an accurate head count.

**Financial Advisory Committee** (subcommittee of the District Board of Trustees)..by Dan Snyder

### **Spell-a-Thon...by Madeleine Korling**

This year, Spell-a-thon will be a week event – not a one day event – meaning teachers can give the spelling test any day during that week. It will be held the week of Feb. 11–15. Look for information forthcoming in January.

## **vi. Meeting Adjournment**

Erica Mittelhauser adjourned the meeting at 10:00 a.m. Minutes recorded by Kirsten Grado.