



DAVES AVENUE HOME & SCHOOL CLUB
EXECUTIVE BOARD MEETING MINUTES
Friday August 30, 2024

Location: Daves Avenue STEAM Room (Room 4)

Attendees: Jenna Mittleman, Jess Gwynn, Emma Jembra, Justine Giszler, Sarah Maciel, Jenni Stein, Alexis Barnickel, Justine Geiszler, Erin Vittal

Non-Voting Members: Mary Hellman (3rd Grade Teacher), Janette Winterhoff (LGEF)

Agenda:

1. The meeting was called to order at 12:16pm by Jessica Gwyn

2. July Meeting Minutes Approval

- Motion: Jess
- Second: Erin
- MotionPassed

3. Principal update

- Back to School Night Success: Great attendance
 - Technology glitch of playing video over zoom was the only challenge. For next year may provide a pre-recorded video
- Photo day - Monday, October 7
 - Will add to next week's avenue and continuing with Generations as vendor
- Fun Visors program
 - Training for August-December 2024 Wed, Sept. 18 @ 8:15 A.M. in STEAM LAB & on Zoom
- TK at Daves
 - Two schools without TK (Van Meter and Daves). Conversations about aiming to get every school at least 1 TK. Daves TK future may be determined by Measure C. Space constraints and facilities expansion will impact this
- District Principals' Alignment
 - Jenny Anderson is interim principal at Van Meter and is working closely with Jenna. This presents an opportunity for both of the downtown schools to create school alignment
- Field trips updates – Jenna is managing tracer for field trips and events in 2024 by grade.
- Daves Avenue Teacher-Mrs. Hellman report on Green Team
 - Back to school night had the largest showing of parents sign up for green team
 - Irrigation put in over summer to garden tub and timer box goes in next week
 - Room 20 garden is a good example of where we want to go with a "Life Lab" that includes science, engineering, art etc. Idea is for it to be student driven. Working on creating a student volunteer group to support this
 - Intent is not to have students' families or parents paying. HSC is exploring options to assist funding
- Marquee on the way -Expected delivery within a week

4. Presiden Update

- One Community Update
 - Lack of LGEF reserves
 - Depleted during the pandemic. When the LGEF is in a pinch we will use that reserve to provide money to help. Staff is paid by one community now instead of HSC so those funds are now part of our reserve.
 - Teachers will send One Community request on Tuesday
 - New Expense template: LGEF is requesting more detailed information on funds and spend. Jess working with Shestin and Dan.



- Fundraising for One Community vs HSC.
 - Call to action to spread the word that we are all funding the same initiatives/ Newsletter that went out last week explains how funds are divided.
- District request approval for \$5,000 funding for bond expenses per school
 - 8 votes required to approve
- Bond Measure CC
 - Massive infrastructure improvement measure
 - Daves updates: Security, HVAC, Expanding classrooms, outdoor shade facility. Would provide permanent solutions for the next decades worth of needs at Daves
 - Fisher Updated: Additional classrooms, shade, beautify grounds, updated bathrooms
- Room Parent Funding
 - Funds will be allocated to each class for 3 parties, for staff appreciation, and for special projects. Teachers will agree upon what budget for each category looks like and then will provide a suggested budget. Room parents will get a \$ quarterly in advance ahead of each quarter. Room Parents have to track expenses and receipts quarterly and submit them to HSC.
 - Jess will schedule virtual room parent meeting late next week (first week of September)
- “Paws for a Cause”
 - Creation of a fundraising committee for all Daves HSC fundraising (helping with fundraising, streamlining, creating a record, and business templates etc. . Its an effort to mimic what Blossom Hill and Van Meter have. Next step is to write charter and then we will recruit.
- Shed update - getting quote for shelves, plan organization and donations
 - Dan is getting a quote for new shed with shelves and floating ladder. One shed will be used for grounds equipment and one for HSC. HSC to create master list of what we have in our shed so it can be shared by other schools will do the same
- New Landscaper update, green team: New landscaper hired named “Rey”

5. VP of Events:

- Update on recruiting
 - Missing chairs for Bingo night
 - Science Fair – Jenna working on a new approach for next year
- Family movie night
 - This year student council members will go to classes and collect class votes
 - Migration, Inside out 2, Kung Fu Panda 4
 - VIP Table auction winners - allocate \$500 to table purchase. Board considering buying all 4 tables given this is Drea’s last year at Daves.
 - Food trucks - Need to make sure no minimum commitment this year
- 5th Grade Party: Locked in for June 2th. Need to introduce chairs to contact at Saratoga Springs and Jessica Johnson (last year’s event chair)

6. VP Fundraising:

- Need to update banners and include sponsors in weekly Avenue. Some dissatisfaction with events from last year so sponsors need to be on banners and in the weekly avenue and on flyers

7. Communications/ Marketing:

- Creating an Instagram account
- Shared photo storage

8. Secretary:

- Calendar review and outstanding scheduling
- File cleanup and updates for documentation retention and roll-forward of roles & procedures

9. Treasury:

- Expense policy for parent funding



- Any changes to BMO banking investment decisions? If so, vote required