

Daves Ave Home & School Club Meeting Minutes- May 1, 2014

Jennifer Appleton, Shannon Drotar, Kirsten Grado, Kathy Granger, Bianca Gruetter, Becky Hanson, Lisa Hanson, Jill Hourani, Lynn Hubbard, Fanya Hull, Jean Melax, Erica Mittelhauser, Vanessa Mockler, Sue Neufeld, Claire Nippress, Alex Potts, Kristina Schmidt, Lee Ann Wade, Nicole Reginelli

Call to order at 8:30 am

Approval of April 3, 2014 Minutes

- Motion to approve: Kristina Schmidt
- Seconded: Jennifer Mercer

Vice President's Report – Becky Hanson

- 2014-2015 Chairs and Coordinators-Becky listed off all who have volunteered
- Open Positions for 2014-2015: Assistant Buzz Book, Bingo Night, Co-Funvisor Chair, Teacher/Staff Appreciation, Safe Routes to School
- Planning Meeting-May 7th at 8:30 am at Fanya Hull's house
- Measure E: Los Gatos-Saratoga High Schools Bond Measure
- Daves Ave is staffing a phone bank on May 6th or May 13th, please sign up to help if you can.
- Technology Sustainability-results of vote on April 16, 2014. All the H&SC clubs and LGEF voted yes to go forward with the proposed plan.

Principal's Report-Kit Bragg

- Kit reported about the meeting on April 16th.
- Now the district is determining how we proceed.
- Since this is a district wide, we will be working together on this initiative.
- Track update: Retaining wall is going in. Asphalt has started. They have dropped the gravel and needs to be compacted.
- Kit reported that Daves Ave teacher has been named LGUSD Teacher of the Year: Jolynn Dariano
- Other Daves Ave staff members named
- LGUSD Distinguished Employees: Julie Young (Second Grade Teacher), Melissa McDaniels (Custodian), and Doris Montoya (Health Clerk)

Executive Board:

Treasurer's Report-Bianca Gruetter

- 2014-2015 Budget-See attached proposed budget
- Motion made by Kirsten Grado to approve the proposed budget
- Motion seconded Nicole Reginelli
- Motion passed

Parliamentarians Report

- Nominating Committee Results for 2014-2015 H&SC Executive Board
 - President:Becky Hanson
 - VP/President-Elect: Nicole Reginelli
 - Parliamentarian: Jeff Milde
 - Treasurer: Bianca Gruetter
 - Assistant Treasurer: Kim Simon
 - Secretary: Kathy Granger
 - Communications Officer: Jennifer Appleton

Committee Reports:

Carnival- LeeAnn Wade

- Need more volunteers.
- Looking for feedback for next year.

Green Team-Lisa Hanson

- Update from Earth Week.
- Introduced recycling and compost bins.
- Putting Earth tips in Wednesday Wave.
- 110 submissions for Earth week posters.

FunVisors-Nicole Reginelli

- Decorating bike racks next week.
- Planning an "Amazing Race" game the week of May 12th during lunch.

Club/Room Parent Update-Jean Melax

- Teacher Appreciation Day-May 6th

Foundation (LGEF) -Claire Nippres

- In need of a Daves captain for next year. Our current captains are staying on the LGEF board, but are stepping up to new positions.

Old Business

- Staff Wish List: \$11,800 was purchased by parents, \$2500 was provided by the H&SC to make sure that staff members were represented

New Business

- H&SC 2014-2015 Planning Meeting: May 7th at 8:30 am
- H&SC Meeting: May 29th at 8:30 am

Adjournment 9:36 am

Daves Avenue Home & School Club Budget vs. Actuals

August 2013 - July 2014

	Total		
	Actual	Budget	over Budget
Income			
4000 Fundraisers			
4100 Funwalk		17,000.00	(17,000.00)
4110 Fun Walk - Pledges	13,134.70		13,134.70
4115 Fun Walk - Sponsors	6,775.00		6,775.00
Total 4100 Funwalk	19,909.70	17,000.00	2,909.70
4200 Adult Event		75,000.00	(75,000.00)
4210 Adult Event - Live Auction	43,700.00		43,700.00
4211 Adult Event- Premier Auction	8,650.00		8,650.00
4212 Adult Event- Fund the Need	19,543.00		19,543.00
4213 Adult Event- Staff Wish List	7,875.00		7,875.00
4214 Adult Event- Raffle	5,950.00		5,950.00
4215 Adult Event - Donations	366.00		366.00
4216 Adult Event- Sign Up Parties	16,750.00		16,750.00
4220 Adult Event - Sponsorships	12,557.95		12,557.95
4225 Adult Event - Tickets	935.00		935.00
4230 Adult Event- Prior Year Income	1,947.00		1,947.00
Total 4200 Adult Event	118,273.95	75,000.00	43,273.95
4300 Annual Giving - One Checks	88,758.95	92,900.00	(4,141.05)
4310 Matching One Check	13,642.73		13,642.73
Total 4300 Annual Giving - One Checks	102,401.68	92,900.00	9,501.68
4400 Merchant Rebates		12,000.00	(12,000.00)
4410 Amazon	277.82		277.82
4415 eSCRIP	8,102.03	0.00	8,102.03
Total 4400 Merchant Rebates	8,379.85	12,000.00	(3,620.15)
Total 4000 Fundraisers	248,965.18	196,900.00	52,065.18
4500 Community Building Income			
4510 Carnival	(69.56)	0.00	(69.56)
4550 Spirit Wear Sales	3,558.54	0.00	3,558.54
Total 4500 Community Building Income	3,488.98	0.00	3,488.98
4600 Operations/Community			
4610 Buzz Book	5,366.13	7,000.00	(1,633.87)
4620 Play		0.00	0.00
4625 Play - Participation Fees	27,893.97	0.00	27,893.97
Total 4620 Play	27,893.97	0.00	27,893.97
4640 Memory Book	1,812.00	0.00	1,812.00
4650 Comfort Kits	(3,287.95)	400.00	(3,687.95)
Total 4600 Operations/Community	31,784.15	7,400.00	24,384.15
4700 Interest Earned	230.56	200.00	30.56

	Total		
	Actual	Budget	over Budget
Total Income	\$284,468.87	\$204,500.00	\$79,968.87
Cost of Goods Sold			
5000 Fundraising Expenses		0.00	0.00
5100 Funwalk	4,492.93	0.00	4,492.93
5200 Adult Event		0.00	0.00
5210 Adult Event - Auction	2,378.92	0.00	2,378.92
5211 Adult Event - Decorations	651.37	0.00	651.37
5212 Adult Event - Facility	5,728.01	0.00	5,728.01
5213 Adult Event - Food & Beverage	9,806.38	0.00	9,806.38
5214 Adult Event- Printing & Mailing	1,212.04		1,212.04
5215 Adult Event- Live Auction Supplies	185.18		185.18
5216 Adult Event- Entertainment	2,000.00		2,000.00
5217 Adult Event- Auctioneer	3,000.00		3,000.00
5218 Adult Event- Supplies	235.53		235.53
5220 Adult Event- Staff Wish List Expense	127.36		127.36
5229 Adult Event- Paypal Fees	2,874.71		2,874.71
5230 Adult Event - Other Expenses	52.26	0.00	52.26
5235 Adult Event- Prior Year Expense	1,700.00		1,700.00
Total 5200 Adult Event	29,951.76	0.00	29,951.76
Total 5000 Fundraising Expenses	34,444.69	0.00	34,444.69
5500 Community Building Expense		0.00	0.00
5510 Carnival	3,175.25	0.00	3,175.25
5515 Carnival - Food	522.64	0.00	522.64
5520 Carnival - Games	3,927.46	0.00	3,927.46
5525 Carnival - Misc.	1,614.65	0.00	1,614.65
5530 Carnival - Prizes	164.00	0.00	164.00
5535 Carnival - Tickets	78.79	0.00	78.79
Total 5510 Carnival	9,482.79	0.00	9,482.79
5550 Spirit Wear	7,363.54	0.00	7,363.54
Total 5500 Community Building Expense	16,846.33	0.00	16,846.33
5600 Operations/Community Expense		0.00	0.00
5610 Buzz Book	824.90	0.00	824.90
5620 Play		0.00	0.00
5628 Play - Misc. Cast Expenses	2,893.02	0.00	2,893.02
5629 Play - Costumes	9,000.00	0.00	9,000.00
5630 Play - Custodian	975.48	0.00	975.48
5631 Play - Production Staff Fees	12,951.12	0.00	12,951.12
Total 5620 Play	25,819.62	0.00	25,819.62
5640 Memory Book	3,044.16	0.00	3,044.16
Total 5600 Operations/Community Expense	29,688.68	0.00	29,688.68
Total Cost of Goods Sold	\$80,979.70	\$0.00	\$80,979.70
Gross Profit	\$203,489.17	\$204,500.00	\$ (1,010.83)
Expenses			
6000 Programs & Events	164.15		164.15
6010 Author's Day	7,882.64	7,000.00	882.64

	Total		
	Actual	Budget	over Budget
6020 Community Building Events		500.00	(500.00)
6221 Family Fun Night	1,562.13		1,562.13
6222 Mom's Night Out	187.46		187.46
6223 Bingo	(102.26)		(102.26)
Total 6020 Community Building Events	1,647.33	500.00	1,147.33
6030 Fifth Grade End of Year Event		3,000.00	(3,000.00)
6040 Math Events	(41.00)	300.00	(341.00)
6050 Assemblies		3,000.00	(3,000.00)
Total 6000 Programs & Events	9,653.12	13,800.00	(4,146.88)
7000 H&SC Grants to LGUSD			
7010 PE Program	9,000.00	20,000.00	(11,000.00)
7020 Literacy Support	17,500.00	35,000.00	(17,500.00)
7030 Math Support	11,000.00	25,000.00	(14,000.00)
7040 Teachers	8,700.00	8,700.00	0.00
7050 Grade Level Grants	8,100.00	8,100.00	0.00
7060 Grade Level Science	6,000.00	6,000.00	0.00
7070 Grants - Professional Development	10,000.00	10,000.00	0.00
7080 PE Equipment and FunVisors	3,697.20	2,000.00	1,697.20
7090 School Supplies	4,000.00	6,000.00	(2,000.00)
7100 Grade Level Technology		25,000.00	(25,000.00)
7110 Technology Reserves		25,000.00	(25,000.00)
7120 Scholarship - Field Trips and Camps		4,000.00	(4,000.00)
Total 7000 H&SC Grants to LGUSD	77,997.20	174,800.00	(96,802.80)
8000 Third Party Grants			
8010 Grant - Parent Education	800.00	400.00	400.00
8020 Grant - Art Docents	2,000.00	2,000.00	0.00
8030 Grants - Cornerstone (DARE) Program	234.88	300.00	(65.12)
8040 Grant - CASA		100.00	(100.00)
Total 8000 Third Party Grants	3,034.88	2,800.00	234.88
8500 Other Daves Ave Programs & Events			
8510 Clay	2,687.90	4,000.00	(1,312.10)
Total 8500 Other Daves Ave Programs & Events	2,687.90	4,000.00	(1,312.10)
9000 H&SC Operating Expenses			
9010 Teacher / HSC Hospitality	2,037.58	5,000.00	(2,962.42)
9020 Bank Fees		500.00	(500.00)
9030 Insurance	355.00	400.00	(45.00)
9040 On-Line Expense - Software	422.82	1,000.00	(577.18)
9050 Operating Supplies	37.63	500.00	(462.37)
9060 H&SC Marketing, Publicity, Summer Mailer	617.71	500.00	117.71
9070 President's Fund		500.00	(500.00)
9080 Accounting	660.00	700.00	(40.00)
9100 Miscellaneous			
9110 Non allocated 2012 2013 funds	58,623.58		58,623.58
Total 9100 Miscellaneous	58,623.58	0.00	58,623.58
Total 9000 H&SC Operating Expenses	62,754.32	9,100.00	53,654.32

	Total		
	Actual	Budget	over Budget
Total Expenses	\$156,127.42	\$204,500.00	\$ (48,372.58)
Net Operating Income	\$47,361.75	\$0.00	\$47,361.75
Net Income	\$47,361.75	\$0.00	\$47,361.75

Wednesday, Apr 30, 2014 10:31:42 PM PDT GMT-7 - Cash Basis

Daves Avenue Home and School Club - 2014 and 2015 Budget

INCOME

	2013 / 2014 BUDGET	Year-to-Date	2014 / 2015
FUNDRAISING EVENTS			
Fun Walk	17,000.00	15,416.47	15,000.00
Circus (Auction)	75,000.00	77,781.76	80,000.00
One and Done	92,900.00	102,401.68	132,000.00
Escrip	12,000.00	8,379.85	5,000.00
Sponsorship Program			
TOTAL FUNDRAISING	196,900.00	203,979.76	232,000.00
COMMUNITY BUILDING			
Carnival	0.00	0.00	0.00
Daves Friday Running Club	0.00	0.00	0.00
Spirit Wear	0.00	-3,805.01	0.00
TOTAL COMMUNITY BUILDING	0.00	-3,805.01	0.00
OPERATIONS/COMMUNITY			
Membership (Buzz Book) - included in One and Done going forward	7,000.00	5,366.13	0.00
Play	0.00	0.00	0.00
Memory Book	0.00	-1,232.16	0.00
Emergency Kits	400.00	-3,287.95	0.00
Interest Earned	200.00	230.56	200.00
TOTAL OPERATIONS	7,600.00	1,076.58	200.00
TOTAL INCOME	204,500.00	201,251.33	232,200.00

EXPENSES

	2013/2014		2014 / 2015
ANNUAL EVENTS			
Authors' Day	7,000.00	4,449.88	7,000.00
Community Building	500.00	1,647.33	500.00
Ice Cream Social			2,000.00
Walk and Roll			300.00
5th Grade Party	3,000.00	0.00	3,000.00
Math Olympiad	300.00	-41.00	0.00
Green Team	500.00	0.00	500.00
Total Events	11,300.00	6,056.21	13,300.00
HSC Grants to LGUSD for Daves			
PE Specialist	20,000.00	20,000.00	20,600.00
PE Supplies	600.00	600.00	600.00
Literacy Specialist	35,000.00	35,000.00	36,050.00
Math Specialist	25,000.00	25,000.00	25,750.00
Grade Level PM Math Events	300.00	300.00	300.00
Health Clerk (already paid for 2014/2015)	11,000.00	11,000.00	0.00
Classroom Grants	8,700.00	8,700.00	8,700.00
Grade Level Grants	8,100.00	8,100.00	8,100.00
Grade Level Science	6,000.00	6,000.00	6,000.00
Professional Development	10,000.00	10,000.00	15,000.00
Scholarships	4,000.00	4,000.00	4,000.00
Assemblies	3,000.00	0.00	3,000.00
Back to School Supplies	6,000.00	6,000.00	6,000.00
Grade Level Technology (going away)	25,000.00	0.00	
General Reserves		0.00	12,900.00
District Technology Plan Reserve	25,000.00	0.00	25,000.00
District Technology Plan		57,000.00	0.00
Grants to LGUSD for DAVES	187,700.00	191,700.00	172,000.00
GRANTS (not school or district)			
Grant - Parent Education	400.00	800.00	800.00
Grant - Art Docents	2,000.00	2,000.00	2,000.00
Project Cornerstone	300.00	234.88	500.00
Grant - CASA	100.00	0.00	100.00
TOTAL GRANTS	2,800.00	3,034.88	3,400.00
OPERATIONS at DAVES			
Clay Supplies	4,000.00	2,325.21	4,000.00
FunVisors Supplies (supplies, estimation jar and spell a fun)	1,400.00	1,697.20	2,000.00
TOTAL OPERATIONS	5,400.00	4,022.41	6,000.00
TOTAL PROGRAMS & GRANTS	207,200.00	204,813.50	194,700.00
GENERAL EXPENSES			
Teacher / HSC Hospitality	5,000.00	1,634.56	5,000.00
Bank Charges / PayPal Fees	500.00		500.00
Insurance	400.00	355.00	400.00
On Line Expenses Software	1,000.00	422.82	1,000.00
Operating Supplies and Expense	500.00	37.63	500.00
H&SC Marketing (Publicity)/Sum	500.00	617.71	500.00
Presidents Fund	500.00	0.00	500.00
Accounting (Audit/Taxes)	700.00	660.00	700.00
TOTAL OPERATING EXPENSE	9,100.00	3,727.72	9,100.00
TOTAL EXPENSES	216,300.00	208,541.22	203,800.00
TOTAL INCOME	204,500.00	201,251.33	232,200.00